



Join us in our mission and help us make a meaningful difference in the lives of those we serve

## Volunteer Role Description

<b>Role:</b>	Fundraising Committee Volunteer
<b>Responsible to:</b>	Chair of Fundraising Committee
<b>Hours Available:</b>	Flexible (to meet the needs of the organisation)
<b>Purpose:</b>	We are seeking dedicated individuals to join our fundraising committee as volunteers. This committee will play a vital role in supporting our organisation's mission by planning and executing fundraising events and initiatives. As a volunteer, you will collaborate with a team of passionate individuals to develop innovative strategies to engage donors, increase contributions, and support our cause.

### Summary of Duties:

- Assist in brainstorming and planning fundraising events (e.g., galas, auctions, community events).
- Help identify and engage potential donors and sponsors.
- Support the creation of marketing materials and fundraising campaigns.
- Participate in outreach efforts to the community and our existing donor base.
- Assist in managing event logistics, including venue selection, catering, and volunteer coordination.
- Track and report on fundraising progress and outcomes.

### What we are seeking:

- People passionate in our mission and committed to making a difference.
- Strong communication and interpersonal skills.
- Experience in fundraising, marketing, event planning, or community outreach.
- Ability to work collaboratively in a team environment.
- Creative thinking and problem-solving skills.
- Availability to attend committee meetings and contribute to events (specific time commitments will be discussed).
- DBS disclosure is required.

**How to Apply:** If you are interested in joining our fundraising committee, please send your resume and a brief cover letter to [walsallcommunityassociation@outlook.com](mailto:walsallcommunityassociation@outlook.com). We welcome volunteers from all backgrounds and look forward to hearing from you!